GENERAL PETITION

**PLEASE COMPLETE AND RETURN TO CURTIS MCMILLEN (cmcmillen@uchicago.edu)**

Name: __________________________________________ UCID Number (6 digits): ______________________

Email Address: ____________________________ Phone Number: ____________________________

Program (FT/PT/EEP/AMX/Joint/PhD): ___________ Date Submitted: ______________________

Please describe your petition request:

____________________________________________________________________________________

____________________________________________________________________________________

Present your case for approval of this petition:

____________________________________________________________________________________

____________________________________________________________________________________

Student Signature: ____________________________ Date: ____________________________

NOTES TO STUDENTS:
- Response times vary depending on the nature of your request. Please submit petitions in advance so that due consideration can be given to your request.
- Deputy Dean of Curriculum, Curtis McMillen will notify students of the outcome of their petition via email as soon as a decision has been reached.
- Submission of a petition does not guarantee approval.

For Office of the Dean of Students use only

Received by: ____________________________ Date: ____________________________

Logged by: ____________________________ Date: ____________________________
This side is for Faculty/Staff use only

Action Taken: 
- [ ] Approved 
- [ ] Denied 
- [ ] More Information Needed

Remarks (optional)

Faculty/Staff Signature: ___________________________ Date: ___________________________

For Office of the Dean of Students use only:

Student Contacted by: ___________________________ Date: ___________________________